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1991-1992
APPLICATION BOOKLET
ATTORNEY GENERAL'S HONOR PROGRAM
FOR 1992 GRADUATING STUDENTS,
GRADUATE LAW STUDENTS
AND JUDICIAL LAW CLERKS

THE PART OF THIS BOOKLET TO BE COMPLETED BY THE APPLICANT CONSISTS ONLY OF PART III (SIDES I AND II OF ONE PAGE).

UNITED STATES
DEPARTMENT OF JUSTICE

Part I of this booklet contains instructions for completing the application form for the Attorney General's Honor Program. **Please read them very carefully before you complete the application.** Part II of the booklet contains information about the Honor Program and your candidacy under it, including specific information regarding interviews and the time frame for offers of employment. **Please keep this booklet with your application records, since it answers questions you may have later.** Part III of the booklet is the actual application, consisting of two pages. To apply, detach Part III and mail it in accordance with the directions contained in the instructions (Part I).

Applications must be received no later than Friday, September 27, 1991, at 5:00 p.m. If your career services office opts to collect applications and forward them in bulk, note that the school then assumes responsibility for timely submission of all materials. We will not consider any materials received after the deadline, regardless of the reasons for the delay.*

*If your law school begins the academic year after September 9, you are automatically granted a one-week extension, until October 4, 1991, at 5:00 p.m., to submit your application. This is the **only** accepted reason for submission after the deadline date of September 27, 1991.

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READEX FICHE best copy available

PART I—1991-1992 HONOR PROGRAM APPLICATION BOOKLET

INSTRUCTIONS

Applications to the Department's Honor Program must be processed within a very short time frame. In order to process the applications as expeditiously and fairly as possible, we regret that we must impose certain requirements that are strictly followed. A list of those requirements and specific instructions appear below. **We request that you read each one carefully before you complete the application.**

PLEASE NOTE THAT FAILURE TO COMPLY WITH EACH OF THE REQUIREMENTS OUTLINED BELOW WILL RESULT IN YOUR APPLICATION NOT BEING CONSIDERED.

A. PROCEDURAL REQUIREMENTS FOR COMPLETION OF THE APPLICATION

1. Do **not** send more than one complete application package, as outlined in item 2 below. If you do, your application will not be accepted.
2. Incomplete applications will not be considered. A complete application consists of the following documents:
   a. An original and three copies of the application form. The application form itself consists solely of Part III (two pages) of this Honor Program application booklet.
      (1) Your application will not be considered unless the required number of copies is submitted. (We cannot duplicate copies for you.)
      (2) If your law school career services office has exhausted its supply of original application forms, you may use duplicates.
   b. Your law school transcript (four copies).
      (1) Your application will not be considered unless the required number of copies of the transcript is submitted. (We cannot duplicate copies for you.)
      (2) An official or unofficial transcript may be submitted. If possible, please submit and attach to each of the four copies of the transcript, your school's grading system explanation. In lieu of an official or unofficial transcript from your school, you may submit your own listing of every law school course you have taken, number of credits, and grade received. **Please do not have your law school forward your transcript separately.**
      (3) Note that if we wish to extend you an offer, you will be required to submit an official transcript before your appointment with the Department can be finalized.
   c. Your resume (four copies).
3. Please assist us by collating and stapling the various parts of the application. Staple or otherwise attach your transcript (with explanation of grading), and resume behind the original two-page application form (Part III), and each of the three copies of Part III.
4. The Honor Program application form must be typed in its entirety (excluding check marks). ***SIDE II (PART III) OF THE APPLICATION MUST BE SIGNED.***
5. Do not indicate more than three divisions or offices in the "Choice of Employment" portion of the application. **If you do, your application will not be considered.** You are requested to indicate the order of preference of the organizations you wish to have consider your application. **Please note that failure to indicate your choices using the format described above will result in an arbitrary decision of your preferences being made for you.** Applications normally will be sent to both your first and second choices. (Applications will be sent to an organization listed as a third choice only if one or both of the first two organizations you have indicated unexpectedly withdraws from the Program. We do not expect this to occur, but in the event that an organization must withdraw, your application will receive full consideration.)
6. Each question on the application form must be answered (excluding the statistical information and the question regarding the source of your interest in the Department, which are voluntary).
7. We cannot "hold" an incomplete application pending submission of further information. The application form must be complete at the time it is submitted. **We will not accept amendments to the application or additional information, e.g., change in class rank, after the application is submitted.**
8. Please do **not** submit a writing sample, letter of reference, or continuation sheet with the application form. Answers on the application form must be limited to the space provided for each question. If you receive an interview, you will be requested to submit a writing sample at that time. No letters of reference are needed.

9. Public reporting burden for this collection of information is estimated to average a total of one hour per response. Although we estimate that it will take only 15-20 minutes to complete the application itself (Part III), it may take an additional 40-45 minutes to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the information collected. If you have comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing the burden, send them to: U.S. Department of Justice, Office of Attorney Personnel Management, Room 4311 Main, Pennsylvania Avenue at 10th Street, N.W., Washington, DC 20530; and to the Office of Management and Budget Paperwork Reduction Project, OMB No. 1105-0030, Washington, DC 20503.

B. HONOR PROGRAM APPLICATION SUBMISSION DEADLINE AND ADDRESS

1. All application materials, as described above, ***MUST BE RECEIVED*** **(not just postmarked)** ***IN THE OFFICE OF ATTORNEY PERSONNEL MANAGEMENT, AT THE ADDRESS BELOW, NO LATER THAN 5:00 P.M., FRIDAY, SEPTEMBER 27, 1991.*** It is each applicant's responsibility to ensure timely receipt of complete materials. ***NO EXCEPTIONS WILL BE MADE.***

2. Return the completed application materials to:
HONOR PROGRAM
Office of Attorney Personnel Management
U.S. Department of Justice
Room 4311, Main Building
Pennsylvania Avenue at 10th Street, N.W.
Washington, DC 20530

C. RECEIPT/STATUS OF HONOR PROGRAM APPLICATION

1. Acknowledgment of Honor Program Application Receipt:
If you wish to receive acknowledgment of the receipt of your application materials, please include a **stamped**, self-addressed envelope with your application. ***WE CANNOT ACCEPT TELEPHONE INQUIRIES REGARDING THE RECEIPT OF YOUR APPLICATION.*** Please allow a reasonable amount of time for the return of an acknowledgment.

2. Inquiries Regarding Status of Honor Program Applications:
Regional city interviews will take place between October 28 and November 8, 1991, as noted on the "Regional City/Law School Site Interview Schedule" portion of this application booklet. If you are not selected to receive an Honor Program interview, you are no longer under consideration. Following the interviews, successful candidates will be notified of their selection by telephone, the first round of offers being made by some Department organizations in mid-November. In the past, offers have continued through December and January. If you need to know the status of your application prior to that time because of a pending employment offer, you would speak directly to the organization involved. To do that, please call the Office of Attorney Personnel Management at 202-514-3396. When the "voice tree" recording begins, press 0 on a touch-tone telephone in order to be connected to a staff member, who can give you the name and telephone number of the organization's contact person.

PART II—1991-1992 HONOR PROGRAM APPLICATION BOOKLET

A. THE PROGRAM

The Attorney General's Honor Program for graduating law students, graduate law students, and Judicial Law Clerks (JLCs) serves as the Department's only recruitment program (for all Department organizations except the U.S. Attorneys' Offices and the Federal Bureau of Investigation) for new attorneys.[1] Approximately 200 entry-level attorneys are hired under the Honor Program each year. The Program is highly competitive and applicants are selected on the basis of merit. Selection for the Program is **not** made on the basis of class rank alone. Selection considerations include many factors, such as: academic achievement; law courses taken; law review and other publication work; moot court competition; legal aid or legal clinic; extracurricular activities; and summer and part-time employment. All applicants for employment at the Department of Justice are judged without regard to their race, age, sex, national origin, religion or disability. Honor Program appointees may expect to be assigned positions which offer both valuable legal experience and substantial individual responsibility.

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[1]Judicial Law Clerks may also apply to the Department under the experienced attorney program. You may **not** be considered under both the Honor Program and the experienced attorney program simultaneously. You should first apply under the Honor Program. If an Honor Program offer is not received, then you may reapply under the experienced attorney program. Please refer to the *Legal Activities* brochure for more information on the experienced attorney program.

With two exceptions, appointments made through the Honor Program are for permanent attorney positions. The first exception is the Executive Office for Immigration Review, which hires applicants for one-to-two-year judicial clerkships in the Offices of the Chief Administrative Hearing Officer and in the Board of Immigration Appeals. The second exception is the Offices of Immigration Judges, which hire Honor Program applicants for one-year clerkships.

Attorneys hired under the Attorney General's Honor Program by the Federal Bureau of Prisons, following training of approximately one year in a regional office or the central office, are assigned to a field office location which is generally a federal correctional facility.

Because of the magnitude of the cases in which the Federal Government is represented, the Department of Justice relies heavily upon the experience and expertise of its attorneys. Therefore, most of the organizations participating in the Honor Program require a three-year commitment (with the exception of the Tax Division, which requires a four-year commitment), indicating a bona fide intent to remain with the Department organization for which you are hired for that length of time. These organizations require this commitment because of the lengthy and extensive training given to new legal employees. The commitment benefits the attorney as well, because it takes that length of time for new attorneys to become proficient in litigation or develop the necessary expertise in the particular practice area.

Please consult the *Legal Activities* brochure (available in law school career services offices) for detailed information on the specific functions of the offices and divisions within the Department of Justice. Please note that interspersed throughout the brochure's text are profiles of recent Honor Program attorneys, illustrative of their early experiences. The brochure also contains specific information regarding appointment requirements, promotion policy and employment benefits.

B. QUALIFICATIONS AND SALARY LEVELS

1. Applicants must meet the following qualifications:
   a. Be a third-year law student who will complete his/her studies during the autumn or winter of 1991 or the spring or summer of 1992;[2] OR
   b. Be a full-time graduate law student in the autumn of the last year of graduate law study. However, the pursuit of the graduate law degree must have immediately followed law school, and there may be no significant post-J.D. employment;[3] OR
   c. Be a Judicial Law Clerk (JLC) who will complete his/her clerkship during the autumn or winter of 1991 or during 1992.[4] However, the clerkship must be the first significant legal employment following law school graduation. **Also, the amount of time to be served in the clerkship cannot be longer than two years;** AND
   d. Be able to enter on duty during calendar year 1992.

2. The beginning salary for an Honor Program attorney who has just received a J.D. degree is GS-11/01 ($31,116 per annum as of January 1991). The beginning salary for a Judicial Law Clerk with one-year of clerkship experience, or Honor Program attorney with a graduate law degree, normally is GS-12/01 ($37,294 per annum as of January 1991). A Judicial Law Clerk with two years of clerkship experience may be eligible for GS-13/01 ($44,348 per annum as of January 1991).

   Please note that these salary levels are expected to remain current through December 1991, and to increase by 4.2 percent in January 1992. Employees whose official duty station is designated as a high cost-of-living area by the Office of Personnel Management receive a salary which is eight percent higher than the base amounts indicated above. The high-cost jurisdictions presently include: specific counties/cities in New York, New Jersey and Connecticut, which surround and include New York City; and specific counties/cities in California, which surround and include the cities of Los Angeles and San Francisco.

   All attorneys employed by the Department are given an annual performance appraisal. After they have passed the bar, they are also eligible for consideration for promotion following the minimum time-in-grade at the next lower level. The **minimum** waiting times for all Honor Program entry grade levels are as follows: GS-11 to GS-12, 6 months; GS-12 to GS-13, 6 months; GS-13 to GS-14, 1 year. Please note that an attorney may receive only one promotion in a minimum of 6 months. Please refer to the *Legal Activities* brochure for the complete promotion schedule.

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[2]**If you received your J.D. in the fall/winter of 1990 or spring/summer of 1991, and you do not meet one of the two criterion noted in B.1.b. and c. above, you are not eligible to apply to the Honor Program.** You may apply to the experienced attorney program when you are one year post-J.D. and have been admitted to a state bar.

[3]Graduate law degree students with post-J.D. employment may be eligible for the experienced attorney program, which is explained in the *Legal Activities* brochure.

[4]JLCs whose clerkships conclude prior to October 1, 1991, are ineligible for the Honor Program. However, they may be eligible for the experienced attorney program, which is explained in the *Legal Activities* brochure.

3. Applicants cannot be eligible for both the Honor and Summer Law Intern Programs. Please do **not** submit both Honor **and** Summer Law Intern Program applications.

C. CONDITIONS OF EMPLOYMENT

1. Appointments to the Honor Program are subject to the completion of a full-field background character investigation conducted by the Federal Bureau of Investigation, and a determination of suitability for employment based on that investigation.[5]
2. Applicants who are selected for an Honor Program position must also satisfactorily complete a name and fingerprint clearance prior to their entry on duty.
3. The Department of Justice is a leading advocate of drug-free workplaces. All persons who accept an offer of employment with the Department may be required to pass a urinalysis test to screen for illegal drug use prior to appointment. Also, some Department employees may be subject to random drug testing.
4. Non-U.S. citizens who are otherwise eligible for appointment may be required to meet certain criteria necessary to fulfill the Department's security requirements.

D. INTERVIEWS

Personal interviews will be conducted from October 28 through November 8, 1991, by Department attorneys from participating divisions and offices in approximately 22 regional locations and Washington, DC. Interviews will take place in one law school in each of the regional locations, where all law students from that geographical area will be interviewed. (In each area, we will rotate from school to school each year, wherever possible.) The dates and locations of the interviews are listed in the "Regional City/Law School Site Interview Schedule" which is included in this part of the application booklet.

It is assumed that law student applicants selected for an interview will go to the law school site indicated on the "Regional City/Law School Site Interview Schedule" for their school. Judicial Law Clerks (JLCs) will be interviewed at the law school site located nearest the city of their clerkship. However, if a law student or JLC applicant wishes to travel to another regional interview site or Washington, DC for the interview, he/she may do so. Please note that Washington, DC interviews are to be conducted no later than November 8, 1991, and regional site interviews will be conducted only on the day(s) indicated in the "Regional City/Law School Site Interview Schedule" portion of the application. All Honor Program applicants **must** indicate their interview site preference on the application form (Part III). Please make the interview site selection very carefully. (If there is not a sufficient number of interviewees in a given city, it may be uneconomical for Department representatives to travel there. In that case, an applicant selected for an interview may elect to travel to the next nearest interview site or Washington, DC.) Travel expenses for interviews to any of the regional sites or Washington, DC normally are the responsibility of the applicant. Normally, relocation expenses are the responsibility of the new employee. An applicant who has been selected for an interview, or given a job offer, can address questions about this area to the administrative staff of the interviewing/employing office.

The specific dates of the interviews are listed in the schedule. Specific interview times will be conveyed on very short notice (approximately 7-10 days prior to the interview) to individual students through their law school career services offices, in mid-to-late October. Judicial Law Clerks will be notified individually. Unfortunately, we cannot change these assigned appointments. Therefore, applicants should consult the schedule and reserve the entire day(s) listed for their location.

E. OFFERS

Following the interviews, successful candidates will be notified of their selection by telephone, the first round of offers being made by some Department organizations in mid-November. In the past, offers have continued through December and January. If you need to know the status of your application because of a pending employment offer, you would speak directly to the organization involved. To do that, please call the Office of Attorney Personnel Management at 202-514-3396. When the "voice tree" recording begins, press 0 on a touch-tone telephone in order to be connected to a staff member, who can give you the name and telephone number of the organization's contact person.

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[5]Department attorneys occupy sensitive positions and bear heavy responsibilities that frequently have a significant impact on the public interest. Employees who work for an agency whose mission is to uphold and enforce the law should not themselves violate the law. Even more, attorneys with the Department hold positions of high public trust requiring them, as a condition of employment and as a measure of their position sensitivity, to pass full-field background investigations by the Federal Bureau of Investigation (FBI) before permanent offers of employment are finalized, and they are given access to classified and other sensitive information. As part of its investigation, the FBI will interview or check the attorney's references, close personal associates, spouse(s), former employers, co-workers, neighbors, landlords, institutions of higher learning, and credit/military/tax/police records. The Department is in the forefront of many issues of national concern, including the war on drugs, enforcement of the tax laws and other federal financial obligations. Therefore, it is particularly serious when the investigation reveals problems related to drug usage, failure to comply with the tax laws, and neglect of financial obligations (e.g., student loans and court-ordered payments). After an applicant has received an offer of employment from the Department, the Office of Attorney Personnel Management can advise the offeree whether potential problems in these or other areas in his/her background are serious.

1991-1992 HONOR PROGRAM
REGIONAL CITY/LAW SCHOOL SITE INTERVIEW SCHEDULE

OCTOBER 28	OCTOBER 29	OCTOBER 30	OCTOBER 31	NOVEMBER 1
Monday	Tuesday	Wednesday	Thursday	Friday

Wayne State Detroit	Case Western Reserve U. Cleveland	Syracuse U. Syracuse	Harvard U. Boston*	
U. Detroit	Akron	Albany (Union)	Boston College	New England
Detroit College	Capital	Cornell	Boston U.	Northeastern
Michigan	Case Western Reserve	SUNY (Buffalo)	Connecticut	Suffolk
Thomas Cooley	Cincinnati	Syracuse	Franklin Pierce	Vermont
Toledo	Cleveland-Marshall		Harvard	W. New England
Wayne State	Dayton		Maine	
	Duquesne			
	Kentucky			
	No. Kentucky			
	Ohio Northern			
	Ohio State			
	Pittsburgh			

William Mitchell St. Paul	U. Texas Austin	St. Louis U. St. Louis	Northwestern Chicago*	
Creighton	Baylor	Kansas	Chicago	John Marshall
Drake	Houston	Missouri (Columbia)	DePaul	Loyola (IL)
Hamline	Oklahoma	Missouri-K.C.	IIT Chicago-Kent	Marquette
Minnesota	Oklahoma City	St. Louis	Illinois	Northern IL
Nebraska	S. Methodist	Tulsa	Indiana (Bloomington)	Northwestern
North Dakota	South Texas	Washburn	Indiana (Indianapolis)	Notre Dame
South Dakota	St. Mary's	Washington U.	Iowa	Valparaiso
William Mitchell	Texas			Wisconsin
	Texas-Southern (T. Marshall)			
	Texas Tech			

	U. Utah Salt Lake City	U. Puget Sound Tacoma	U. California-Hastings San Francisco*	
	Brigham Young	Gonzaga	Cal. Berkeley (Boalt)	McGeorge (U. Pacific)
	Utah	Idaho	Cal. Davis	San Francisco
		Lewis & Clark	Cal. Hastings	Santa Clara
		Montana	Golden Gate	Stanford
		Oregon	Hawaii (Wm. Richardson)	
		Puget Sound		
		U. Washington		
		Willamette		

**Interviews for this city will take place on two days for all schools listed.*

1991-1992 HONOR PROGRAM
REGIONAL CITY/LAW SCHOOL SITE INTERVIEW SCHEDULE

NOVEMBER 4	NOVEMBER 5	NOVEMBER 6	NOVEMBER 7	NOVEMBER 8
Monday	Tuesday	Wednesday	Thursday	Friday

U. Colorado Boulder	U. New Mexico Albuquerque	Arizona State Tempe/Phoenix	Whittier Los Angeles*	
Colorado	New Mexico	Arizona	Cal. Western	San Diego
Denver		Arizona State	Hawaii (Wm. Richardson)	So. California
Wyoming			Loyola (CA)	Southwestern
			Pepperdine	UCLA
				Whittier

N.C. Central Durham	Emory Atlanta	Memphis State U. Memphis	St. Thomas Miami	U. Puerto Rico Puerto Rico
Campbell	Alabama	Arkansas (Fayetteville)	Florida	Catholic U. (Puerto Rico)
Duke	Cumberland (Samford)	Arkansas (Little Rock)	Miami	Inter-American
North Carolina	Emory	Louisiana State	Nova	Puerto Rico
N.C. Central	Florida State	Louisville	St. Thomas	
South Carolina	Georgia	Loyola (LA)	Stetson	
Tennessee	Georgia State	Memphis State		
Wake Forest	Mercer	Mississippi		
		Mississippi Clg.		
		So. Illinois		
		Southern		
		Tulane		
		Vanderbilt		

Temple U. Philadelphia*		New York U. (NYU) New York City*	
Dickinson	Temple	Bridgeport	NYU
Pennsylvania	Villanova	Brooklyn	Pace
Rutgers (Camden)	Widener (Wilmington, DE, Campus)	Cardozo	Rutgers (Newark)
		Columbia	Seton Hall
		CUNY (Queens Clg.)	St. John's
		Fordham	Touro
		Hofstra	Yale
		New York Law	

NOTE: Interviews for students attending the schools listed below may be scheduled in Washington, DC at any time from the deadline date of September 27 through November 8, 1991.

American	George Washington	Virginia
Baltimore	Howard	Washington & Lee
Catholic	Maryland	West Virginia
District of Columbia	Regent (Formerly CBN)	Widener (Harrisburg, PA, Campus)
George Mason	Richmond (T.C. Williams)	William & Mary
Georgetown		

**Interviews for this city will take place on two days for all schools listed.*

OMB No. 1105-0030

PART III—1991-1992 HONOR PROGRAM APPLICATION BOOKLET **SIDE I**

UNITED STATES DEPARTMENT OF JUSTICE
ATTORNEY GENERAL'S HONOR PROGRAM

This form **must** be typed (excluding check marks) and **both sides** must be completed. Send four copies of each of the following: 1) this form; 2) resume; 3) law school transcript, to the address on the second page of Part I.

NAME: (_____), (_____), (_____)
(Last) *(First)* *(Middle Initial)*

ADDRESS FOR REPLY:

_____

_____
(City, State) *(Zip Code)*

TELEPHONE NUMBER: Must indicate both numbers:
DAY: ( ) _____
EVENING: ( ) _____

LAW SCHOOL NAME: _____ LAW SCHOOL CITY/ST: _____
(If you are visiting another law school this semester, please indicate that law school on the line above.)
Telephone number where you can be reached during November/December vacation breaks:
( ) _____ FROM: _____ TO: _____
(Day/Month) *(Day/Month)*

NOTE: This question is only for Judicial Law Clerks (JLCs), serving in one or two-year clerkships. If you have graduated from law school and are currently serving, or will serve in the autumn of 1991, as a Judicial Law Clerk, please provide the following additional information. (Please note, if your clerkship concludes prior to October 1, 1991, you are not eligible to apply.)
Name of Judge: _____
Telephone Number (Chambers): FTS _____ Commercial ( ) _____
Court (full name): _____
Location: _____
(City, State)
Dates of clerkship (beginning to end): _____
(If you are a JLC, you **must** answer this question. You may indicate approximate dates.)

CURRENT YEAR IN SCHOOL: (Check appropriate line.)
___ 3L J.D. expected: _____ (mo./yr.)
___ Received J.D. in: _____ (mo./yr.)
___ LL.M Program; LL.M Program began: _____ (mo./yr.)
LL.M expected: _____ (mo./yr.)

CHECK ONE: (NOTE: This **must** be answered.)
___ United States Citizen
___ Other—Please specify country of citizenship:
_____

CLASS RANK—CHECK ONE (Estimate if no official class rank given. If your school does not approve of this practice, check "not applicable.")
___ Top 10% ___ Top 20% ___ Top 33% ___ Top 50% ___ Lower 50% ___ Not Applicable

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INDICATE INTERVIEW CITY SITE: _____
(City only)

Please refer to the "Regional City/Law School Site Interview Schedule" and indicate the interview site most convenient for you. **You must indicate a site.** Please make your selection very carefully. Travel expenses normally are your own.

CHOICE OF EMPLOYMENT: Indicate your three preferences in order by placing a 1, 2 and 3 next to each respective choice. Your application normally will be forwarded to both your first and second choices. It will be sent to your third choice only if one or both of your first two choices unexpectedly withdraws from the Program. **Please note that failure to indicate your choices using the format described above will result in an arbitrary decision of your preferences being made for you.** The number of anticipated hires is indicated in parentheses by each organization. The number of projected Honor Program hires is subject to change, depending on budgetary factors.

___ Antitrust Division (20)
___ Civil Division (35)
___ Civil Rights Division (12)
___ Criminal Division (15)
___ Environment & Natural Resources Division (25)
___ Tax Division (30)
___ Immigration & Naturalization Service (30)
___ Executive Office for Immigration Review (25) (one or two-year clerkships)
___ Executive Office for United States Trustees (10)
___ Federal Bureau of Prisons (10)

*****DEADLINE DATE, SEPTEMBER 27, 1991***** **(OVER)**

CHECK APPROPRIATE LINES:

LAW REVIEW/JOURNAL PARTICIPATION:
- Selected based on grades ____
- Writing Competition ____
- Article/Comment Published ____
- Editorial Position ____

MOOT COURT:
- Voluntary ____
- National/Regional Team ____
- Moot Court Board ____

BOOK AWARD: ____

CLIENT COUNSELING COMPETITION: ____

VOLUNTEER-LEGAL AID OR CLINICAL PROGRAM: ____

GRADUATE DEGREE (NON-LEGAL): ____
(Please indicate field of study and degree awarded.)
_____

DEPARTMENT OF JUSTICE EXPERIENCE
(including U.S. Attorneys' Offices): ____
If checked, please indicate employing organization, name of supervisor and telephone number:
_____
_____
FTS Commercial ( )

LAW SCHOOL COURSES BEING TAKEN THIS QUARTER/SEMESTER (AUTUMN 1991):

List all Legal Employers. You may include Professors with whom you have worked in a clinical or other volunteer program.

NAME	ORGANIZATION	TELEPHONE NO. *(include area code)*

Are you a Veteran of any branch of the armed services? _____ Yes _____ No
If yes, please indicate: _____ (branch of service); _____ (yrs. of service).
You are a Veteran if you have served more than 180 consecutive days of active duty after January 31, 1955 (not counting service under an initial period of active duty for training under the "6-month" Reserve or National Guard program).

Please indicate by checking the appropriate box(es) below how you became interested in or informed about employment with the Department. Provision of this information is voluntary. It will be utilized by the Office of Attorney Personnel Management to evaluate the Department's recruitment efforts.

____ DOJ materials (*Legal Activities* brochure, Poster) available in Law School

____ Campus Recruitment Presentation	____ Mailing to Court	____ Consortium/Job Fair Participation
____ Law School Publicity/Counseling	____ NALP Form	____ Law School Colleagues
____ Law School Professors	____ NALPLine	____ Department of Justice Experience

____ Other (Please describe briefly.) _____

FOR STATISTICAL PURPOSES, WE WOULD APPRECIATE YOUR CHECKING THE FOLLOWING CHARACTERISTICS THAT APPLY TO YOU.
(Please note that provision of this information is voluntary and will be utilized by the Office of Attorney Personnel Management for statistical purposes.)
All applicants for employment at the Department of Justice are judged without regard to their race, sex, age, national origin, religion or disability.

____ Female	____ White	____ Other Minority
____ Male	____ Black	Please specify: _____
	____ Hispanic-American	____ Disability
	____ Asian/Pacific-American	Please specify: _____
	____ Native American (American Indian)	

ATTENTION—THIS STATEMENT MUST BE SIGNED

Read the following carefully before signing this statement. A false answer to any question or portion thereof in this statement may be grounds for not employing you, or for dismissing you after you begin work, and may be punishable by fine or imprisonment. All the information you give will be considered in reviewing your statement and is subject to investigation. (18 U.S.C. Sec. 1001) CERTIFICATION—I CERTIFY that all of the statements made on this form are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

Signature (sign in ink) _____ Date _____